

Welcome to the TeenScape Summer Camp!

Thank you for choosing TeenScape! We are excited to have your child attending the 2024 TeenScape Traveling Day Camp with us this summer! Our TeenScape Director this summer is Paige Spiewak. This is her 7th summer with Parks and Recreation and we are all very excited and ready for another great summer. Southbury Parks and Recreation is happy to welcome registered campers this summer.

Throughout this packet there will be key information regarding rules, expectations, trip information, trip waivers, and other important details. It is *highly recommended* to read through this packet diligently with your camper as well as any family members, guardians, and/or babysitters who will be responsible for your camper this summer, so everyone has an understanding of the expected behavior and policies that campers need to abide by! TeenScape is filled with many fun trips and new experiences for the campers. Our staff is excited to be able to work with your camper and provide them with a safe and enjoyable summer.

New location for pick-up and drop off! Daily drop off and pick-up will now be in the pool parking lot, by the picnic tables. Drop off and pick up will be the same location for Adventure Day Camp (ADC) and TeenScape Camp. Parents must park their vehicle in a parking spot by the pool or playground, exit the vehicle, walk over to the drop off/pick up location and check your child(ren) in/out with a staff member.

TeenScape Camp is now offering Fridays! This additional service needs to be registered for separately, and is NOT a part of weekly camp registration. These camp days will take place at the park or our rain location, and not be offered as a field trip day.

NEW: All TeenScape Campers will receive a clear drawstring backpack for their camp experience. All campers are required to bring **only** this backpack with them to camp. Other bags are not acceptable.

Subject to change, please check regularly

Contact Info:

TeenScape Director Cell Phone: 203-586-6368 | (Monday-Thursday, 8:00AM-3:30PM)

After Camp Cell Phone: 475-305-5276 | (Monday-Friday, 3:30-5:30PM)

Southbury Parks & Recreation Department: 203-262-0633 | (Monday-Thursday, 8:00AM-4:30PM)

Important TeenScape Policies & Info.

- **Drop Off:** Earliest Arrival Time is: 8:00AM. Latest Arrival Time would be 10 minutes before the scheduled bus time (*please see table consisting of bus departure times at the end of the handbook*)
- **Not Going To Camp:** A phone call to TeenScape Director Paige Spiewak must be made at least 15 Minutes prior to the appointed departure time to inform the camp that a camper will not be attending.
- **Departure Times:** *All campers must be dropped off on time.* The Camp bus must depart on time to ensure on-time arrival at our destination and our venue time commitment is met. The bus will leave at the precise published departure time; if a camper is not there, the bus is not obligated to/nor will wait for that camper.
- **Inclement Weather and Outdoor Trips:** Changes due to weather are dependent on the type of trip and where it is located. Parents/Guardians will receive updated trip information for that specific day via e-mail through the MyRec Website and updates will be posted on the MyRec Software Website in a bright red bar at the top of the page.
- **Pick Up Times:** *Traffic could affect pick-up times.* If the pick-up time is altered, all parents/guardians will be contacted by the TeenScape staff with updated times, or updates will be posted on the MyRec Software Website in a bright red bar at the top of the page. **Pick up location varies – please review the table for location sites at the end of the handbook (all weather permitting).**
- **Camp Closes at 3:30PM:** All campers must be picked up by 3:30PM, unless enrolled in after camp.
- **Signing Out:** Each camper must be signed out with the Camp Director at the Pick Up Location by 3:30PM. This is to ensure the safety of every camper and to confirm to the staff that the camper was picked up and accounted for.
- **Going Home with Friends/Non-Guardians:** Campers will only be released to a non-guardian if the Camp Director is notified by the parent/guardian of the camper. This *must* be in the form of a written note from the parent/guardian, or a phone call to the TeenScape Director from the Parent/Guardian.
- **Allergies:** If your camper has allergies and requires any medication, such as an epi-pen, the camper is solely responsible for the daily carrying and storing of the medication. TeenScape Staff will not carry nor store any camper medication. If your child has a food allergy, please notify the Southbury Parks and Recreation Department at least 2 weeks before the start of camp and make sure this is listed on your child's general form. You may also e-mail Recreation Supervisor, Lexi Polasek: lpolasek@southbury-ct.gov.
- **After Camp:** All campers participating in after camp must be enrolled in after camp at least 2 weeks before the start date of the selected camp week. After Camp includes both Adventure Day Camp and TeenScape Camp campers (grades 1-9). After Camp cell phone number: (475-305-5276)
- **What to Bring/Wear to Camp:** Campers must wear closed toed shoes, their camp shirt, their clear drawstring bag, bagged lunch, refillable water bottle, sunscreen, towel, and bathing suit. It is recommended to have all your child's belongings labeled with their name on it.
- **Trip Waivers:** Certain trips that are attended by the TeenScape Camp require waivers from the venue. All waivers will be e-mailed out by the Recreation Supervisor, Lexi Polasek

(lpolasek@southbury-ct.gov), and MUST be filled out/completed before the day of the field trip. If waiver forms need to be completed online, confirmation of completed online waiver forms still needs to be sent, or e-mailed to Lexi Polasek. Waiver Forms are needed for Week 1 (Brownstone on 6/24), Week 2 (Urban Air on 7/1), Week 3 (Brownstone on 7/9), and Week 5 (Roller Magic on 7/24).

- 2024 TeenScape Cell Phone & Behavior Policy Form: This form is located on the next page and must be reviewed with your child before coming to TeenScape. Upon registration this form will pop up, prompting you to review this form with your child, **signature pages are not required**.
- Camp General Form: This form is available online during your registration process and must be completed upon signing up and paying for the program.
- Location: Drop off and pick-up for TeenScape will always be at Ballantine Park- near the playground, with the exception of bad weather/heat wave. In the event of weather conditions or other related issues where camp needs to change location, TeenScape will move to Southbury Parks and Recreation's Building at 561 Main Street South.
- Communication Methods: Southbury Parks and Recreation Staff will contact families by the TeenScape Cell Phone or have campers contact families in the event of location changes or the bus being late. E-mail blasts may be sent out through the MyRec Software Website. On our MyRec Software Website, alerts with changes will also be on the very top, in a red bar, of the page.
- Late Pick-up Policy: Parents/Guardians are expected to pick their child(ren) up by the end time of the camp program. Our policy is you will be charged an additional \$15 for every 15 minutes you are late, with the time rounded to the closest quarter minute. Southbury Parks and Recreation understand things happen, a 15-minute late arrival grace period will be granted for first time situations, and parents/guardians will not be charged for arriving 15 minutes late. If it is the parent/guardian's first time and arrives 30 minutes late (or later) the 15 minute grace period will apply, but the parent will still be charged \$15 (instead of \$30) in the situation of arriving 30 minutes late.
- Unable to Contact a Parent Policy: In the event a Southbury Parks and Recreation employee attempts to contact the parent at pick-up, without success, we follow the following policy: Every 15 minutes, an employee will call the parent/guardian and people from the authorized pick up list for 1 hour. After an hour has passed, we will notify the Southbury Police Department of the situation. **It is important that parents/guardians review and updates their MyRec account and camp forms on MyRec to ensure phone numbers and emergency contact numbers are up to date.** Also, it is important the parent/guardian communicate with all parties responsible for picking up their child(ren), and are by their phone during the pick-up time. In the event of a medical emergency, our Camp Staff will contact the parent/guardian as soon as possible. If our camp staff is unable to make contact with the parent/guardian right away, and Medical Emergency Services is on the premises, Southbury Parks and Recreation will follow the best medical advice given for the camper (i.e. which hospital to be transported too). Southbury Parks and Recreation staff attempt to make contact with the parent/guardian a second time.
- We suggest all campers bring an extra snack on every trip, including those with lunch provided.
- Behavior Skill Building: Camp provides a great opportunity for all children to develop skills and self-confidence. TeenScape's behavior policy is intended to help all campers be their best while treating fellow campers, staff, and other working personnel with respect. Campers must remain with their group or in areas designated for their group while at camp and follow the direction of their counselors.

- **Zero Tolerance:** Southbury Parks and Recreation does not tolerate stealing, bullying, foul language, wandering from camper’s assigned group, or causing physical harm to others. Southbury Parks and Recreation reserves the right to remove campers from TeenScape Camp, without refund, if these behaviors are identified and not corrected.
- **Sit-out and Redirection:** Techniques for handling disciplinary problems will be addressed by the Camp Staff and the Camp Director. A camper will sit out of an activity and could have a loss of privileges as the first steps to manage behavior. The camper will then be redirected to an activity that will positively channel the child’s energy. An apology by the camper is expected immediately when problem behaviors occur.
- **Contacting Parents about Behavior of Camper:** The decision to contact a parent will be made once a determination has been made whether or not the camper exhibited an effort to correct their behavior. Parents will be notified when a camper has been warned about repeated offenses, and will be given a final opportunity to remain in camp. Continued inappropriate behavior will result in the dismissal from camp without a refund.
- **Text Blasts!** Text blasts are a new feature that the MyRec software offers, we ask everyone be patient with the new feature if errors occur. TeenScape Camp plans to utilize this new feature this summer, which will be a great tool to send reminders, or last minute changes, to parents/guardians directly to their phone. This will be useful when we change locations due to weather or the bus is running late from a field trip. Text blasts will not be used to send photos.

To sign up for text blasts follow these steps:

1. Sign into your MyRec Account: <https://southburyct.myrec.com/>
2. Click the person in the circle symbol at the top of the website in the green header and right hand corner, next to the shopping cart, and click on “My account”.
3. Once you are in your account, click on the smartphone shape icon which is labeled “notifications” in between the “reserve” and “log out” icons.
4. You will see a dark blue and bold header labeled “mobile notifications” and next to that you will see “+ add number” in green. Click on “+add number”.



Email Notifications (Add Email)

Member	Email	Active	General Notices	Cancellations
Polasek, Lexi	parkrec5@southbury-ct.gov	Yes	Yes	Yes

Member must be at least 12 years old.

Mobile Notifications (Add Number)

5. A screen will pop up for you to type your phone number in.
6. Hit “submit” and you are ready to receive text blasts!

2024 TEENSCAPE

CELL PHONE & BEHAVIOR POLICY

PLEASE READ AND REVIEW WITH YOUR CHILD- Signatures are not required for 2024!

I: All campers are responsible for their own possessions, money, and personal belongings. These include, but are not limited to: Cell Phones, iPads, Tablets, Headphones, iPods, Cameras. The Southbury Parks & Recreation Department, Town of Southbury, Camp and Department staff are not liable for any lost, stolen or damaged items. Campers are solely liable for any lost, stolen, or damaged items/money.

II: Laptops are prohibited at camp.

III: Cell Phones may be used during the bus commute only. Unwarranted or excessive usage may result in disciplinary action by TeenScape Staff, Parks & Recreation Director, or Additional Parks & Recreation Employees.

IV: Campers are prohibited from photography/video of other campers or staff for public dissemination on social media, advertising, or print and may result in disciplinary action. Southbury Parks and Recreation employees may take photos of campers for the Town of Southbury social media and marketing purposes. Parents/Guardians who do not want their child, photographed/filmed by Southbury Parks and Recreation employees will need to state this on the General Camp Form under the Photography/Video Section.

V: Campers must wear a designated TeenScape Camp shirt to camp every day in order to participate on the day's trip. Any camper who fails to arrive with the proper TeenScape shirt will not be allowed to take part in the day's trip. Altering of TeenScape shirts in any manner (i.e. cutting or customizing) is prohibited.

VI: Usage of vulgar language is prohibited at camp and will not be tolerated.

VII: Bullying/Assaulting a camper in any manner can result in a one day, two day, week, or permanent, non-refundable ban for the remainder of the TeenScape program/session. Incidents will be discussed with the TeenScape Director & Southbury Parks & Recreation Director.

VIII: Smoking, Alcoholic beverages, Vaping, E-Cigarette usage, or any drug usage will result in permanent, non-refundable, ban from the TeenScape Program.

IX: Campers are expected to adhere to all rules presented by the Southbury Parks & Recreation Department. Failure to adhere to rules, instructions given by staff, and regulations of the venue may result in disciplinary action by Parks & Recreation Director or Recreation Supervisor. These actions may range from speaking with the parent/ guardian, single Trip suspension, multiple Trip suspension, or expulsion, based upon the severity of offense.

By attending our TeenScape Camp and completing registration (payment and forms answered on MyRec), all participants are expected to follow these rules and policies. You and your child are agreeing to the Southbury Parks & Recreation TeenScape Cell Phone & Behavior Policy rules and regulations and understand the possible consequences if broken.

TeenScape 2024 Trips and Activities

Pre-Camp: Harry Potter

Adventure Day Camp 2024
Pre-Camp: ADC & The Thrills of Harry Potter

Monday - 6/17
House Sorting
Wand & Broom Class

Tuesday - 6/18
Tie decorating
"Whooo" can find the owls?

Wednesday - 6/19
Transfiguration Class: Clay Creatures
defence against the dark arts class

Thursday - 6/20
Magical Beasts Class - Petting Zoo
Potion Class

Friday - 6/21
Quidditch Tournament
Butterbeer & Bertie Bott's Every Flavor Bean

Week 1- Color Wars

Monday, 6/24	Tuesday, 6/25	Wednesday, 6/26	Thursday, 6/27
 Brownstone (Portland, CT)	 Sleeping Giant State Park (Hamden, CT)	 Science Center (Hartford, CT)	 COMING BACK LATE: by 5:15PM! Six Flags (Agawam, MA)

Week 2- Marvel & Superheroes

Monday, 7/1	Tuesday, 7/2	Wednesday, 7/3	Thursday, 7/4
 <p>Urban Air (Waterbury, CT)</p>	 <p>Dave & Buster's (Milford, CT)</p>	 <p>COMING BACK LATE: by 4:15PM! Lake Compounce (Bristol, CT)</p>	 <p>NO CAMP</p>

Week 3- Survivor Week

Monday, 7/8	Tuesday, 7/9	Wednesday, 7/10	Thursday, 7/11
 <p>Lessard Lanes (Plainville, CT)</p>	 <p>Brownstone (Portland, CT)</p>	 <p>Food Truck Day! Ballantine Park- (Southbury, CT)</p>	 <p>COMING BACK LATE: by 5:00PM Bronx Zoo (Bronx, NY)</p>

Week 4- Disney vs. Nickelodeon

Monday, 7/15	Tuesday, 7/16	Wednesday, 7/17	Thursday, 7/18
 <p>Discovery Museum (Bridgeport, CT)</p>	 <p>COMING BACK LATE: by 5:00PM Club Getaway (Kent, CT)</p>	 <p>Lighthouse Point Beach (New Haven, CT)</p>	 <p>Dave & Buster's (Milford, CT)</p>

Week 5- Barbie & Ken

Monday, 7/22	Tuesday, 7/23	Wednesday, 7/24	Thursday, 7/25
			
Sonny's Place (Somers, CT)	Roller Magic (Waterbury, CT)	The Cave (Bethel, CT)	<p style="color: red; font-weight: bold;">COMING BACK LATE: by 5:15PM!</p> Six Flags (Agawam, MA)

Week 6- Water Week

Monday, 7/29	Tuesday, 7/30	Wednesday, 7/31	Thursday, 8/1
			TBD
Maritime Aquarium (Norwalk, CT)	Sports Center (Shelton, CT)	Dave & Buster's (Milford, CT)	

The Trip Details information, including when the bus leaves for the trip and arrives back on site, will be posted on our MyRec website when it is available. This document will also let parents know when to pack a lunch or if lunch is included at the trip destination.