

SOUTHBURY COURT RESERVATIONS STEPS

Step 1: Log in to your MyRec account or create a new account at

<https://southburyct.myrec.com/info/household/login.aspx>

Step 2: Go to Facilities page at <https://southburyct.myrec.com/info/facilities/default.aspx>

Step 3: Pick the park and court and click reserve

Ballantine Park - Pickleball Court 1	611 Old Field Rd	Southbury, CT 06488	Open	Reserve
Ballantine Park - Pickleball Court 2	611 Old Field Rd	Southbury, CT 06488	Open	Reserve
Ballantine Park - Pickleball Court 3	611 Old Field Rd	Southbury, CT 06488	Open	Reserve
Ballantine Park - Pickleball Court 4	611 Old Field Rd	Southbury, CT 06488	Open	Reserve

Step 3

Step 4: Pick the date – Court reservations must be made at least 24 hours but no more than 4 days ahead.

Step 5: Pick the time you want to reserve the court for by checking the box.

Step 6: Click “Save Dates”

Online Reservation

[View Calendar](#)

Location Type (optional): -- All Types -- Location: Ballantine Park - Pickleball Court 3

[View Availability](#) [View Rental Information](#)

*Reservations must occur between **Saturday, April 6, 2024** & **Tuesday, April 9, 2024**. If you need dates beyond these, contact us.*
Note: Reservation times are rounded to the nearest 15 min increment.

* Start Date	End Date	* Start Time	* End Time
04/05/2024	N/A	Choose Below	

ADD RECURRING DATES

Time(s)	Rates	Days
<input type="checkbox"/> 8:00 AM - 9:00 AM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 9:00 AM - 10:00 AM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 10:00 AM - 11:00 AM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 11:00 AM - 12:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 12:00 PM - 1:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 1:00 PM - 2:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 2:00 PM - 3:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 3:00 PM - 4:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 4:00 PM - 5:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat
<input type="checkbox"/> 5:00 PM - 6:00 PM	\$2.00 Per Hour	Sun, Mon, Tue, Wed, Thu, Fri, Sat

[Save Dates](#) **Step 6**

Tip: click white blocks in the availability chart or calendar to carry times into your reservation.

[Cancel Reservation](#)

Step 4

Step 5

Step 7: Scroll down and type the purpose of the reservation in the Purpose field.

Step 8: Type the number of people using the court in the Head Count field.

Step 9: Read the Disclaimer

Step 10: Check that you read and agree with the Disclaimer Statement

Step 11: Click on Continue

Added Dates

Location	Date(s)	Times	
Ballantine Park - Pickleball Court 3	04/07/2024 - 04/07/2024	04:00 PM - 05:00 PM	Remove

Tip: click white blocks in the availability chart or calendar to carry times into your reservation

Step 7 Purpose: **Step 8** Head Count:

Step 9 **Disclaimer**

Ballantine Park - Pickleball Court 3

-Tennis and Pickleball Court Permits are issued on a first come first serve basis.
-Each court reservation is for one hour in time. Residents of Southbury and Non-Residents are welcome to reserve the courts.
-Permits are sent automatically to your email IMPORTANT: if you have an email from SBCGlobal, you will NOT receive your permit. This is due to SBC's settings and can not be overridden.
-Due to the predicted high volume of requests, rental permits for the courts are limited to **2 hours of court rentals*** per day per group.
*Court rentals include all the courts combined, including tennis and pickleball.

If a patron takes advantage of the self-serving system, the patron/account may be disciplined/suspended from Parks and Recreation services. Potential abuse includes but is not limited to: over use at any time, reserving multiple courts at a single time but only using one, and/or charging for services while using the facility.

In order to provide a self-serving system, with the option to reserve courts in advance (including weekends), once your permit is

Step 10 I have read and agree to the Disclaimer statement.

Step 11

Step 12: At this stage you can edit your reservation, add another one, or continue to checkout.

Step 12

Review Reservation Before Completion

[✎ Edit Reservation](#) [➕ Add Another Reservation](#) [🛒 Continue to Checkout](#)

Basic Information

Purpose	Head Count
play	2
Rental Fee	Deposit (if applicable)
\$2.00	

[View Disclaimer Statement\(s\)](#)

Schedules & Fees

[📅 View All Dates](#) [➕ Add More Dates](#) [✎ Edit Dates](#) [👁 View Fees](#)

Location	Dates	Times	Rental Fee	Est. Fee	Add-Ons	Est. Fee
Ballantine Park - Pickleball Court 3	04/07/2024 - 04/07/2024	04:00 PM - 05:00 PM	\$2.00 Per Hour	\$2.00	\$0.00	\$2.00

[Continue to Checkout](#)