

# Welcome to TeenScape Summer Camp!

Thank you for choosing TeenScape! We are excited to have your child attending the 2026 TeenScape Traveling Day Camp with us this summer! Your camper will be provided with a Teenscape shirt to wear to camp daily. This helps us keep our group together on the field trips. Thank-you in advance for filling out the trip waivers. Please be on the lookout for these in your email, as there could be a week with a different waiver for each day of the week.

## Contact Info

**TeenScape Director Cell Phone:** 203-586-6368 | (Monday-Thursday, 8:30am-4:00pm)

**TeenScape Director E-mail:** teendirector@southbury-ct.gov

**Southbury Parks & Recreation Department:** 203-262-0633 | (Monday-Thursday, 8:00am-4:30pm, and Fridays 8:00am-1:00pm)

Throughout this packet there will be key information regarding rules, expectations, trip information, trip waivers, and other important details. It is highly recommended to read through this packet diligently with your camper as well as any family members, guardians, and/or babysitters who will be responsible for your camper this summer, so everyone has an understanding of the expected behavior and policies that campers need to abide by! TeenScape is filled with many fun trips and new experiences for the campers. Our staff is excited to be able to work with your camper and provide them with a safe and enjoyable summer.

## Important TeenScape Policies & Info

- **Drop Off:** Earliest Arrival Time is 8:30am. Latest Arrival Time is 10 minutes before the scheduled bus time. Once we have all of our trips booked, we will provide a more detailed departure and arrival schedule.
- **Camp Absence:** A phone call to our TeenScape Director must be made at least 15 minutes prior to the *departure time* to inform the camp that a camper will not be attending. This allows us to leave on time for each trip.
- **Departure Times:** All campers must be dropped off on time. The camp bus must depart on time to ensure on-time arrival at our destination and our venue time commitment is met. The bus will leave at the precise published departure time; if a camper is not there, the bus cannot wait for that camper.
- **Inclement Weather and Outdoor Trips:** Changes due to weather are dependent on the type of trip and where it is located. Parents/Guardians will receive updated trip information for that specific day via e-mail and the Remind app. We will also post an alert at the top of our MyRec Website in a bright red bar at the top of the page.

- **Pick Up Times:** Some things are out of our control, such as summer storms and traffic which *could affect pick-up times*. If the pick-up time is altered, all parents/guardians will be contacted by the TeenScape staff with updated times.
- **Camp Closes at 4:00pm:** All campers must be picked up by 4:00pm, unless enrolled in after camp.
- **Signing Out:** Each camper must be signed out with the Camp Director at the Pick Up Location by 4:00pm. This is to ensure the safety of every camper and to confirm to the staff that the camper was picked up and accounted for.
- **Going Home with Friends/Non-Guardians:** Campers will only be released to a non-guardian if the Camp Director is notified by the parent/guardian of the camper. This *must* be in the form of an email from the parent/guardian, or a phone call to the TeenScape Director from the Parent/Guardian.
- **Allergies:** If your camper has allergies and requires any medication, such as an epi-pen, the camper is solely responsible for the daily carrying and storing of the medication. TeenScape Staff will not carry nor store any camper medication. If your child has a food allergy, please notify the Southbury Parks and Recreation Department at least 2 weeks before the start of camp and make sure this is listed on your child's general form.
- **After Camp:** All campers participating in after camp must be enrolled in after camp at least 2 weeks before the start date of the selected camp week. After Camp includes both Adventure Day Camp and TeenScape Camp campers (grades 1-9).
- **What to Bring/Wear to Camp:** Campers must wear closed toed shoes and **their camp shirt**. They need to bring a bagged lunch (unless lunch is provided i.e. on Dave & Buster trip days), refillable water bottle, sunscreen, towel, and bathing suit. It is recommended to have all your child's belongings labeled with their name on it.
- **Trip Waivers:** Certain trips that are attended by the TeenScape Camp require waivers from the venue. All waivers will be e-mailed out by the Office Staff, and **MUST** be filled out/completed before the day of the field trip. If waiver forms need to be completed online, confirmation of completed online waiver forms still needs to be emailed.
- **TeenScape Cell Phone & Behavior Policy Form:** This form is located on the last page and must be reviewed with your child before coming to TeenScape.
- **Camp General Form:** This form is available online during your registration process and must be completed upon signing up and paying for the program.
- **Location:** Drop off and pick-up for TeenScape will always be at Ballantine Park near the playground, with the exception of bad weather/heat wave. In the event of weather conditions or other related issues where camp needs to change location, TeenScape will move to Southbury Parks and Recreation's Building at 561 Main Street South.
- **Communication Methods:** Southbury Parks and Recreation Staff will contact families by the TeenScape Cell Phone, the Remind app or through e-mail. Southbury Parks and Recreation recommends that all parents create an account with Remind.com. This communication system can be accessed online or downloaded as an application to a smartphone. This will be the most accurate way to receive information such as location changes and reminders for TeenScape. The code to get into the class for our camp is **@teenscape**.  
E-mail blasts will go out to parents from the MyRec website for important updates or location changes as well. Check out the MyRec website for any alerts posted which may include pool

closings, camp delays, and location changes. These alerts will be located at the top of the page in a red bar.

**To sign up for text blasts follow these steps:**

1. Sign into your MyRec Account: <https://southburyct.myrec.com/>
2. Click the person in the circle symbol at the top of the website in the green header and right hand corner, next to the shopping cart, and click on “My account”.
3. Once you are in your account, click on the smartphone shape icon which is labeled “notifications” in between the “reserve” and “log out” icons.
4. You will see a dark blue and bold header labeled “mobile notifications” and next to that you will see “+ add number” in green. Click on “+add number”.



Email Notifications (Add Email)				
Member	Email	Active	General Notices	Cancellations
Polasek, Lexi	parkrec5@southbury-ct.gov	Yes	Yes	Yes
Member must be at least 12 years old.				
<a href="#">Edit</a>   <a href="#">Delete</a>				

5. A screen will pop up for you to type your phone number in.
6. Hit “submit” and you are ready to receive text blasts!

- **Late Pick-up Policy:** Parents/Guardians are expected to pick their children up by the end time of the camp program. Our policy is you will be charged an additional \$15 for every 15 minutes you are late per child, with the time rounded to the closest quarter minute. Southbury Parks and Recreation understands things happen and therefore a 15-minute late arrival grace period will be granted for *first time* situations.
- **Unable to Contact a Parent Policy:** In the event Southbury Parks and Recreation employee’s attempts to contact a child’s emergency contacts after the designated pickup time are not successful, we enact the following policy: Every 15 minutes, an employee will call numbers from the emergency call list for 1 hour. After an hour has passed, we will notify the Southbury Police Department of the situation. It is important that the parent/guardian reviews and updates their household account and camp forms on MyRec to ensure phone numbers and emergency contact numbers are up to date. Also, it is important the parent/guardian communicate with all parties responsible for picking up their children, and are available by phone during the pick-up time.

In the event of a medical emergency, our camp staff will contact the parent/guardian right away. If our camp staff is unable to make contact with the parent/guardian right away, and Emergency Medical Services is on the premises, Southbury Parks and Recreation will follow the best medical advice given for the camper (i.e. which hospital to be transported too). Southbury Parks and Recreation staff will continue to attempt contact with the emergency call list.

- **Snacks:** We suggest all campers bring an extra snack on every trip, including those with lunch provided.
- **Behavior Consequences:** The decision to contact a parent will be made once a determination has been made whether or not the camper exhibited an effort to correct their behavior. Parents will be notified when a camper has been warned about repeated offenses. All behavior reports will be documented electronically. Parent notification will be considered the first offense. If the behavior continues, the camper will be suspended from camp for one day (2<sup>nd</sup> offense). A third offense will

result in a three day suspension. After the three day suspension, if the behaviors happen again, the camper will be removed permanently from camp for the remainder of the summer. Suspensions or expulsions do not result in refunds.

- **Zero Tolerance:** Southbury Parks and Recreation does not tolerate stealing, bullying, foul language, wandering from camper's assigned group, or causing physical harm to others. Southbury Parks and Recreation reserves the right to remove campers from TeenScape Camp, without refund, if these behaviors are identified and not corrected.
- **Sit-out and Redirection:** Techniques for handling disciplinary problems will be addressed by the Camp Staff and the Camp Director. A camper will sit out of an activity and could lose privileges as the first steps to manage behavior.

### **Summer Camp Cancellation Policy (Updated)**

Registration closes on Fridays 2 weeks before the start of each camp week. **Due to the large number of children on our Waiting list, we will be using this new refund policy:**

Cancellations properly submitted before the registration close date of your child's scheduled week will receive a **full refund**. This time allows adequate opportunity to get another camper enrolled.

Cancellations made **after registration close** for your child's scheduled week will be charged a **25% cancellation fee**. At this time your camper has already been placed into an age appropriate group, we have staffed accordingly, and any changes affect the entire camp.

Cancellations made **within 7 calendar days** of the start of your child's scheduled week will be charged a **50% cancellation fee**. One week before camp starts, field trip tickets have been paid for and it is often too short notice to get someone enrolled from the Waiting list.

### **TeenScape Cellphone & Behavior Policy**

*PLEASE READ AND REVIEW WITH YOUR CHILD*

I: All campers are responsible for their own possessions, money, and personal belongings. These include, but are not limited to: Cell Phones, iPads, Tablets, Headphones, iPods, Cameras. The Southbury Parks & Recreation Department, Town of Southbury, Camp and Department staff are not liable for any lost, stolen or damaged items. Campers are solely liable for any lost, stolen, or damaged items/money.

II: Laptops are prohibited at camp.

III: Cell Phones may be used during the bus commute only. Unwarranted or excessive usage may result in disciplinary action by TeenScape Staff, the Recreation Supervisor, or the Parks and Recreation Director

IV: Campers are prohibited from photography/video of other campers or staff for public dissemination on social media, advertising, or print and may result in disciplinary action. Southbury Parks and Recreation employees may take photos of campers for official Town of Southbury social media and marketing purposes. Parents/Guardians who do not want their child photographed/filmed by Southbury Parks and Recreation employees will need to state this on the General Camp Form under the Photography/Video Section.

TeenScape Handbook – created in 2022 | *revised 6.10.26*

V: Campers must wear a designated TeenScape Camp shirt to camp every day in order to participate on the day's trip. Any camper who fails to arrive with the proper TeenScape shirt will not be allowed to take part in the day's trip. Altering of TeenScape shirts in any manner (i.e. cutting or customizing) is prohibited.

VI: Usage of vulgar language is prohibited at camp and will not be tolerated.

VII: Bullying/Assaulting a camper in any manner can result in a one day, three day, or permanent, non-refundable ban for the remainder of the TeenScape program/session. Incidents will be discussed with the TeenScape Director & Southbury Parks & Recreation Director.

VIII: Smoking, Alcoholic beverages, Vaping, E-Cigarette usage, or any drug usage will result in permanent, non-refundable, ban from the TeenScape Program.

IX: Campers are expected to adhere to all rules presented by the Southbury Parks & Recreation Department. Failure to adhere to rules, instructions given by staff, and regulations of the venue may result in disciplinary action by Parks & Recreation Director or Parks and Recreation Supervisor. These actions may range from speaking with the parent/ guardian, single Trip suspension, multiple Trip suspension, or expulsion, based upon the severity of offense.




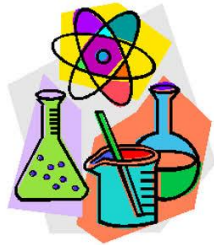
*By attending our TeenScape Camp and completing registration (payment and forms answered on MyRec), all participants are expected to follow these rules and policies. You and your child are agreeing to the Southbury Parks & Recreation TeenScape Cell Phone & Behavior Policy rules and regulations and understand the possible consequences if broken.*

## **Guidelines For When Your Child Should Not Attend Camp**





- Fever 100° or Above - keep your child home until their fever has been gone for 24 hours without the use of fever-reducing medications
- Vomiting and/or Diarrhea - keep them home for 24 hours after the last incident
- Strep Throat: 24 hours after the first dose of antibiotics; fever-free for 24 hours
- Conjunctivitis (aka Pink Eye): Antibiotic treatment for 24 hours or three doses and no drainage from the eye.
- Lice: Appropriate treatment must be **completed**. We enforce a 'no-nit' policy.

# TeenScape 2026 Trips and Activities

## Welcome Week

Monday, 6/29	Tuesday, 6/30	Wednesday, 7/1	Thursday, 7/2
 <p>The Adventure Park AT THE DISCOVERY MUSEUM</p> <p>The Adventure Park Bridgeport, CT</p>	 <p><b>COMING BACK LATE</b> Six Flags Agawam, MA</p>	 <p>Hammonasset State Park &amp; Rich Farm Ice Cream Madison &amp; Southbury CT</p>	 <p>Discovery Science Center &amp; Planetarium Bridgeport, CT</p>





## Week 1-Color Wars

Monday, 7/6	Tuesday, 7/7	Wednesday, 7/8	Thursday, 7/9
 <p>Bicycle Tour Company Lake Waramaug Kent, CT</p>	 <p><b>LESSARD LANES</b> Family Entertainment Center</p> <p>Lessard Lanes Plainville, CT</p>	 <p>Hammonasset State Park &amp; Rich Farm Ice Cream Madison &amp; Southbury CT</p>	 <p>Sports Center Shelton, CT</p>



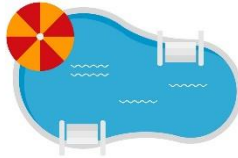

### Week 2-Disney

Monday, 7/13	Tuesday, 7/14	Wednesday, 7/15	Thursday, 7/16
 <p>Brownstone Portland, CT</p>	 <p><b>BRONX ZOO</b></p> <p><b>COMING BACK LATE</b></p> <p>Bronx Zoo Bronx, NY</p>	 <p>Dave &amp; Busters Milford, CT</p>	 <p>Hammonasset State Park &amp; Rich Farm Ice Cream Madison &amp; Southbury CT</p>





### Week 3-Party in the USA

Monday, 7/20	Tuesday, 7/21	Wednesday, 7/22	Thursday, 7/23
 <p>Trampoline Park Waterbury, CT</p>	 <p>Roller Magic Waterbury, CT</p>	 <p>Camp Mattatuck Plymouth, CT</p>	 <p>Hammonasset State Park &amp; Rich Farm Ice Cream Madison &amp; Southbury CT</p>

### Week 4-Splish Splash

Monday, 7/27	Tuesday, 7/28	Wednesday, 7/29	Thursday, 7/30
 <p>Jordan's IT Rope Course New Haven, CT</p>	 <p>Dave &amp; Buster's Milford, CT</p>	 <p>Ballantine Park- Pool Day! Southbury, CT</p>	 <p>Farmington River Tubing Farmington, CT</p>

### Week 5- Hawaiian

Monday, 8/3	Tuesday, 8/4	Wednesday, 8/5	Thursday, 8/6
 <p><b>COMING BACK LATE</b> Lake Compounce (Bristol, CT)</p>	 <p>Hammonasset State Park &amp; Rich Farm Ice Cream (Madison &amp; Southbury CT)</p>	 <p>Maritime Aquarium (Norwalk, CT)</p>	 <p><b>COMING BACK LATE</b> Club Getaway (Kent, CT)</p>

## Week 6- Wacky & Wonderful

Monday, 8/10	Tuesday, 8/11	Wednesday, 8/12	Thursday, 8/13
 <p style="text-align: center;">Brownstone Portland, CT</p>	 <p style="text-align: center;">Roller Magic Waterbury, CT</p>	 <p style="text-align: center;">Dave &amp; Buster's Milford, CT</p>	 <p style="text-align: center;">Ballantine Park- Pool Day! Southbury, CT</p>

*Please note that all field trip destinations and itineraries are tentative and subject to change based on weather, venue availability, or other unforeseen circumstances*